

## **MINUTES**

**Kentucky Community and Technical College System  
Board of Regents  
September 28, 2001**

### **Board Members Present:**

Ms. Cynthia L. Read, Board Chair  
Ms. Lorna D. Littrell, Board Vice Chair  
Dr. Joseph B. Wise, III, Board Secretary  
Mr. Richard A. Bean  
Ms. Pamala J. Dallas  
Ms. Cynthia E. Fiorella

Dr. John F. Hanel  
Mr. Henry L. Jackson  
Mr. John D. Jelley, II  
Ms. Martha C. Johnson  
Ms. Penelope S. Logsdon  
Mr. Mark A. Powell

### **Board Members Absent:**

Mr. William E. Beasley

Mr. Jeffery P. Butler

### **CALL TO ORDER**

Board Chair Read called to order the meeting of the Kentucky Community and Technical College System Board of Regents at 9 a.m. (ET), September 28, 2001, in Rooms 117 and 118 of Mayo Technical College Hager Hill Campus, Paintsville, Kentucky. She announced that the press was notified of the meeting on September 19, 2001, and that Hon. Beverly Haverstock, KCTCS General Counsel, would serve as parliamentarian.

### **APPROVAL OF MINUTES**

MOTION: Ms. Johnson moved that the Board approve the minutes of the June 29, 2001, meeting. Mr. Powell seconded the motion.

It was noted that the June 29, 2001, minutes should reflect Ms. Fiorella's absence from that meeting.

VOTE: The motion passed unanimously.

MOTION: Ms. Dallas moved that the Board approve the minutes from the August 29, 2001, special Board meeting. Dr. Hanel seconded the motion.

VOTE: The motion passed unanimously.

### **ADDITIONS OR CHANGES TO THE AGENDA**

There were no additions or changes to the agenda.

**MEETING HOSTS**

Chair Read thanked the meeting hosts for the wonderful hospitality that they gave to the Board of Regents: Mr. Bobby McCool, Mayo Technical College Chief Administrative Officer; Ms. Teresa McCoart, Administrative Assistant, Mayo Technical College; and Nellie's Cafeteria. She commented that the "Moonlighters," who prepared the Board's dinner, and the bluegrass band "5 Miles from No Where" did an exceptional job. Chair Read also expressed appreciation to the Big Sandy College Education Foundation, Inc., chaired by Mr. Robert Bayes, for the community reception it hosted in honor of the Board of Regents.

**COLLEGE  
PRESENTATIONS**

Dr. George Edwards, CEO of the Big Sandy Community and Technical College District and President of Prestonsburg Community College, welcomed the Board to the district. Via video presentation, he provided the Board with an overview of initiatives that are occurring on the campuses of the Big Sandy Community and Technical College District's campuses. Dr. Edwards thanked WYMT TV in Hazard for its assistance in making the video without charge to the colleges.

Mr. McCool welcomed the Board of Regents to Mayo Technical College. He said that Mayo Technical College's primary goal is to serve students. He highlighted three partnerships that promote student opportunities at the college: 1) Job Corps – provides services to students participating in the food services program at the college's "Nellie's Cafeteria," (2) Truck driving, and (3) BellSouth.

**RESOLUTION  
APPROVING THE  
PURSUIT OF  
SINGLE  
ACCREDITATION  
(SACS) AND THE  
CONSOLIDATION  
OF SOUTHEAST  
COMMUNITY  
COLLEGE AND  
CUMBERLAND  
VALLEY  
TECHNICAL  
COLLEGE**

RECOMMENDATION: That the KCTCS Board of Regents adopt the proposed *Resolution Approving the Pursuit of Single Accreditation (SACS) and the Consolidation of Southeast Community College (SECC) and Cumberland Valley Technical College (CVTC)*.

Chair Read noted that Southeast Community College and Cumberland Valley Technical College held a Public Information Forum on August 29, 2001, for the purposes of pursuing single accreditation and consolidation of the two colleges, which are in the Southeast Community and Technical College District. Dr. Michael B. McCall, KCTCS President, noted that comments received from the community at the forum were positive and that while it seems that the colleges are moving quickly toward consolidation, the colleges have been working together for quite some time.

Dr. Bruce Ayers, Southeast Community College President and Southeast Community and Technical College District CEO, introduced Ms. Susan Croushorn, Acting Chief Administrative Officer, Cumberland Valley Technical College; Dr. Roger Noe, Dean of Academic Affairs, Southeast Community College; Mr. Joel Eldridge, Campus Director,

Cumberland Valley Technical College, Harlan Campus; and Ms. Darlene Wilson, Director, Institutional Research and Planning, Southeast Community and Technical College District of Cumberland Valley Technical College.

Dr. Ayers and Ms. Croushorn commented that the colleges have been working together for more than 15 years, since the mid 1980s. In 1995, the colleges opened a joint campus in Middlesboro. The Southeast Community College Board of Directors adopted a resolution for the consolidation of the two colleges in September 2000, and the Cumberland Valley Technical College Advisory Committee adopted a similar resolution in May 2001. The colleges presented a Stage I proposal to the Board of Regents at its June 29, 2001, meeting and received endorsement to move to Stage II of the consolidation process – the public forum.

Dr. Ayers noted that over 100 people attended the August 29, 2001, public forum moderated by Mr. Ewell Balltrip, Executive Director of the Kentucky Appalachian Commission. Attendees represented many segments of the colleges' constituencies, including faculty, staff, community leaders, business leaders, and political leaders. Dr. Ayers stated that he was most pleased with comments made at the forum by faculty and staff who spoke in favor of consolidation and the pursuit of single accreditation. Additionally, numerous letters of support endorsing the colleges' consolidation and pursuit of single accreditation have been received.

Dr. Ayers noted that the colleges' objectives for consolidation and single accreditation are to:

- 1) Create a single "comprehensive" community and technical college with a full complement of programs and services.
- 2) Improve effectiveness and efficiency by merging programs, personnel, and functions.
- 3) Eliminate barriers to student movement from one college to another by promoting a full integration of academic programs.
- 4) Eliminate difficulties in packaging financial aid resulting from students attending two institutions.
- 5) Enhance library services on technical college campuses and allow students to have greater access to instructional resources.
- 6) Promote solidarity among faculty and staff by establishing uniform systems of administration and governance.
- 7) Eliminate competition, allowing the institutions to become partners that jointly and cooperatively serve the needs of the Southeast Community and Technical College District.
- 8) Send a positive message to the people of Southeast Kentucky: that higher education institutions can work together to better serve the region's educational requirements.

The consolidation and pursuit of single accreditation process at the colleges emphasizes teamwork. Consolidation Teams were established during 2000-01. In addition, the colleges implemented a *Listening Project*, which involved conversations about consolidation with each employee.

## **APPROVED**

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The project resulted in identification of the value consolidation and single accreditation offers to students, barriers that might impede student success, challenges that would have to be overcome, and existing opportunities.

Dr. Ayers noted that the colleges' 2001 In-Service Programming (August 1-7, 2001) focused on consolidation. Dr. Anthony Newberry and Dr. Keith Bird, KCTCS Chancellors, participated in an issue forum at the in-service program. As a result of program workshops and the issue forum, structural changes related to the colleges' consolidation emerged:

- The need to choose the title "Academic Dean" instead of "Provost."
- The need for the realignment or renaming of existing divisions, and the creation of a new division, "Division of Industrial Technologies," that will be established January 2002. Faculty approved these divisions August 24, 2001:
  - Allied Health & Related Technologies
  - Communications, Humanities, Fine Arts & Related Technologies
  - Industrial Technologies (to be established January 2002)
  - Natural Sciences, Mathematics & Related Technologies
  - Social Sciences and Related Technologies
- The need for better alignment or integration of the academic affairs, development, libraries, business affairs, student affairs, and community and business development units.

Additionally, at the first joint meeting of the two colleges' faculty, five agreements were reached:

- 1) The colleges will keep separate faculty organizations for the remainder of 2001, but they will meet together. Separate votes may be taken on some issues.
- 2) Cumberland Valley Technical College will keep its existing committee structure for the remainder of the 2001-02 academic year, adding committees for restricted admissions programs. Cumberland Valley Technical College will keep its membership on the Technical College Senate until KCTCS senates are merged. At that time, one slate of representatives will be selected. Cumberland Valley Technical College faculty will continue to pursue promotion through the process outlined for technical college personnel until promotion processes are merged.
- 3) The colleges' personnel will be evaluated using the 2000 KCTCS Evaluation Form; Cumberland Valley Technical College faculty will complete the same DOEA used by Southeast Community College, beginning in 2002-03.
- 4) Admissions policies and procedures for the consolidated college will be as outlined in the *Rules of the Senate for Community Colleges*.
- 5) The following Cumberland Valley Technical College selective admissions programs will be added to those at Southeast Community College:
  - LPN Program
  - MLT Program
  - Radiography
  - Respiratory Care
  - Surgical Technology

The new consolidated college would have five campuses serving three Kentucky counties - Bell, Harlan and Letcher, as well as portions of southwest Virginia and northeast Tennessee. It would consist of 13 buildings, containing over 417,000 square feet with physical assets (replacement costs) exceeding \$52 million. Currently, the college would have an estimated budget of \$24,322,000 and would serve more than 3,200 for-credit students and thousands more through special programs and services, including simplified student services, Associate of Arts, Associate of Science, Associate in Applied Technology, Certificates, and Diplomas. Approximately, 400 employees would be employed by the college, including 115 full-time faculty, 43 full-time administrative staff, 81 full-time support staff, and 166 part-time faculty and staff.

On May 15, 2001, the colleges submitted a proposal to the Commission on Colleges of the Southern Association of Colleges and Schools (SACS) requesting permission to consolidate and obtain SACS accreditation. SACS accepted the colleges' Prospectus July 3, 2001; and a Substantive Change Committee visited the colleges September 5-7, 2001. SACS will vote on whether to approve the colleges' consolidation and single accreditation at its meeting in December 2001. According to Dr. Ayers, the SACS Substantive Change Committee gave the colleges 15 recommendations and one commendation related to the consolidation and single accreditation process. The recommendations relate to the need for expansion, extension, evaluation, and enhancement of the technical college processes. The SACS Substantive Change Committee commended the colleges for the extraordinary progress in a short period of time toward meeting the goals of the *Kentucky Postsecondary Education Improvement Act of 1997*. The commendation reads:

Commendation: .... Therefore, in the carefully considered and unanimous opinion of the Committee, the Southeast Community and Technical College District composed of Southeast Community College and Cumberland Valley Technical College is due a commendation for their extraordinary work to reach this point so quickly in the development of the institution toward meeting the goals of the *Kentucky Postsecondary Education Improvement Act of 1997*. To be so well prepared for the Change Committee's visit this quickly, the two institutions deserve this commendation.

Dr. Ayers thanked the Board of Regents for its leadership and support.

MOTION: Mr. Jackson moved that the KCTCS Board of Regents adopt the proposed *Resolution Approving the Pursuit of Single Accreditation (SACS) and the Consolidation of Southeast Community College (SECC) and Cumberland Valley Technical College (CVTC)*. Mr. Jelley seconded the motion.

VOTE: The motion passed unanimously.

President McCall congratulated Dr. Ayers, Ms. Croushorn, and the colleges' faculty and staff for an outstanding presentation.

**RESOLUTION  
APPROVING THE  
PURSUIT OF  
SINGLE  
ACCREDITATION  
(SACS) AND THE  
CONSOLIDATION  
OF HAZARD  
COMMUNITY  
COLLEGE AND  
HAZARD  
TECHNICAL  
COLLEGE**

RECOMMENDATION: That the KCTCS Board of Regents adopt the proposed *Resolution Approving the Pursuit of Single Accreditation (SACS) and the Consolidation of Hazard Community College (HCC) and Hazard Technical College (HTC)*.

President McCall noted that the presentation from Hazard Community College and Hazard Technical College is the third consolidation and single accreditation presentation the Board has received.

Dr. G. Edward Hughes, Hazard Community College President and Acting Kentucky River Community and Technical College District CEO, introduced the team assisting with the consolidation presentation:

- Mr. Michael J. Dixon, Interim Director, Hazard Technical College
- Mrs. Donna Combs, Director of Institutional Planning, Research and Evaluation, Kentucky River Community and Technical College District
- Mrs. Vickie Combs, Director of Human Resources, Kentucky River Community and Technical College District
- Mr. Ron Daley, Director of the Knott County Branch, Hazard Community College
- Mr. Doug Fraley, Dean of Student Affairs, Kentucky River Community and Technical College District
- Ms. Jan Fuller, Dean of Academic Affairs, Hazard Technical College
- Mr. Steve Jones, Enrollment and Diversity Services Coordinator, Hazard Community College
- Mr. Ralph Kidd, Associate Dean of Academic Affairs, Hazard Technical College
- Mr. Fred Landrum, Dean of Business Affairs, Kentucky River Community and Technical College District
- Mrs. Julia Mitchell, Dean of Resource and Community Development, Kentucky River Community and Technical College District
- Dr. R. Kathy Smoot, Provost/Dean of Academic Affairs, Hazard Community College

Dr. Hughes thanked Ms. Donna Roark and Mr. Tim Couch for the technology support provided for the presentation and Dr. Joan Lucas, KCTCS staff, for her diligent assistance provided throughout the process.

Dr. Hughes noted that Hazard Community College already has completed one merger and substantive change process with SACS in 1996 when Lees College (Jackson, Kentucky) merged with Hazard Community College. Lees College became a branch of Hazard Community College and is the only residential campus in KCTCS.

It was noted that in addition to the main campus in Hazard (Perry County), the community college has campuses in Leslie, Letcher, Breathitt, and Knott Counties. The Hazard Campus serves approximately 1,000 students and houses the Challenger Learning Center of Kentucky. The technical college has four buildings that have total square footage of 134,000 square feet. Together, the colleges project fall enrollment to exceed 3,100 students for fall 2001.

Hazard Community College offers 10 Associate in Applied Science programs. Two of the programs are joint programs with Southeast Community College. Hazard Community College also offers Associate in Arts, Associate in Science, and several joint baccalaureate programs (part of the University Center of the Mountains). Hazard Technical College offers 90 certificate, diploma, or degree options from which to choose. In response to community needs, the college recently expanded its offerings. The colleges are involved in collaborative programs and have several articulation agreements.

Hazard Community College and Hazard Technical College have been working since 1998 in a formalized setting. Mr. Dixon noted that the colleges' would develop a single mission. Dr. Hughes added that since 1997 the mission statement of Hazard Community College has included a statement regarding collaborative efforts with Hazard Technical College.

In April 1998, a resolution was adopted by the Hazard Community College Board of Directors that directed the college's administration, faculty, and staff to work with the administration, faculty, and staff of Hazard Technical College to develop a plan to consolidate the programs and services of the two institutions. Later that year, the Hazard Community College Board of Directors and the Hazard Technical College Advisory Committee authorized the administrative officers of both institutions to create a Transition Team composed of faculty, staff, and administration from both institutions to identify and prioritize issues, and to develop and implement processes and practices for the community college and the technical college to collaborate, cooperate, and join together to provide a seamless system of postsecondary education in the Kentucky River Community and Technical College District.

During the 1999-2000 academic year, the Hazard Community College Independent College Foundation Board, the Hazard Community College Board of Directors, and the Hazard Technical College Business and Industry Advisory Committee unanimously adopted *Resolution 4-99* at a joint meeting. The resolution, adopted August 1999, requested that the functions, services, and programs of the institutions be consolidated as early as possible.

It was noted that the colleges hosted a Public Information Forum for the Purposes of Consolidating Functions, Services, and Programs on August 22, 2000. Some concerns regarding such an endeavor were raised by the community and primarily focused upon a belief that students would lose “hands-on instruction” as the technical college pursued offering higher degrees. Since the forum, Hazard Technical College has maintained all degree and certificate programs that were in place and has added others. The “hands-on instruction” has been retained. Additionally since the forum, the colleges have received numerous letters supporting consolidation and the pursuit of single accreditation. Enrollment has doubled, and placement has increased.

In August 2001, the colleges’ local boards adopted a resolution stating that the colleges formally proceed with the consolidation and the pursuit of single accreditation process. Building on the consolidation theme of “Building the Community and Technical College of the 21<sup>st</sup> Century,” these anticipated outcomes for consolidation and single accreditation of the two colleges were adopted:

- Creation of a “comprehensive” community and technical college with a full complement of programs and services offered under the auspices of a single institution.
- Improvement in the effectiveness and efficiency through the merging of functions, services, and programs.
- Elimination of barriers to student movement from one college to another by promoting a full integration of academic programs.
- Elimination of difficulties in the packaging of financial aid resulting from students attending two institutions.
- Enhancement of library services on the technical college campuses and affording students greater access to instructional resources.
- Promotion of solidarity among faculty and staff by establishing administrative structures, such as faculty assembly or staff council, to serve all personnel.
- Elimination of competition, allowing the institutions to become partners that jointly and cooperatively serve the needs of the Kentucky River Community and Technical College District.
- Sending a positive message to the citizens in the district that higher education institutions can work together for the sole purpose of being able to better serve the needs of the region.



The colleges' substantive change Prospectus submitted to SACS will be considered at SACS' June 2002 meeting. If approved by SACS, the colleges would become one institution effective July 1, 2002. The name of the consolidated institution would be Hazard Community College, and Hazard Technical College would become the Hazard Technical College Campus of Hazard Community College. Dr. Hughes stated that at some point in the future the college would seek Board of Regents and legislative permission to change the college's name and incorporate the word "technical" in the college's name. It was noted that names for any newly consolidated colleges would be community-driven; if a community college seeks to change its current name, it would follow the *Board of Regent Naming Policy*.

The college resulting from consolidation and single accreditation of Hazard Community College and Hazard Technical College would have three campuses, one branch, one center, one school (the School of Craft), and a national historic site (the Carl D. Perkins Home in Knott County). The new consolidated comprehensive community and technical college would have an estimated 406,709 square feet and an estimated \$24 million budget. The college would have 281 full-time employees, composed of 57 administrative/professional staff, 118 faculty, and 106 support staff. Each semester the college would employ around 125 part-time faculty and 200 student employees through the Ready to Work and financial aid programs. Beginning in 1999, consolidation has occurred between the colleges' phone systems, Websites, and 10 areas of policy and procedures. The goals of the consolidated organizational structure include:

- Student success
- Community development and building college communities
- Employee well-being

The consolidated and single accredited college will be organized along five functional areas:

- 1) Academic Affairs
- 2) Resource and Community Development
- 3) Student Affairs
- 4) Business Affairs
- 5) Personnel (Human Resources)

Consolidation plans for these functional areas focus on promoting student access and success and on creating new opportunities for the citizens of the Kentucky River Community and Technical College District.

MOTION: Ms. Littrell moved that the KCTCS Board of Regents adopt the proposed *Resolution Approving the Pursuit of Single Accreditation (SACS) and the Consolidation of Hazard Community College (HCC) and Hazard Technical College (HTC)*. Ms. Johnson seconded the motion.

VOTE: The motion passed unanimously.

Chair Read noted that the April 30, 1999, *Board of Regents' Resolution Endorsing the Consolidation of Services* was one of the most significant actions the Board has taken, but the colleges have brought the resolution to life.

Chair Read called a recess at 10:50 a.m. (ET). The meeting reconvened at 11:05 a.m. (ET)

**UPDATE: ANNUAL  
REPORTS ON  
CONSOLIDATION  
OF FUNCTIONS,  
SERVICES, AND  
PROGRAMS**

President McCall noted that the presentations that this item responds to the Board of Regents' request for an annual report on consolidation of functions, services, and programs of colleges.

***A. Jefferson Community and Technical College District.***

President McCall introduced Dr. Diane Calhoun-French, Acting President of Jefferson Community College and Acting CEO of the Jefferson Community and Technical College District, who updated the Board of Regents on consolidation in the district. She introduced Dr. Marvin Copes, Acting Chief Administrative Officer, Jefferson Technical College.

It was noted by Dr. Calhoun-French that *Jefferson Community College/Jefferson Technical College, Memorandum of Agreement (MOA)* was approved by the Board of Regents June 30, 2000. Both Jefferson Community College and Jefferson Technical College recently had accreditation visits, April 17-20, 2001, and August 15, 2001, respectively. Both colleges in the Jefferson Community and Technical College District have had a change in leadership with Dr. Calhoun-French serving as the Acting President of Jefferson Community College and Dr. Copes serving as the Acting Chief Administrative Officer of Jefferson Technical College. Additionally, other positions at the colleges changed as well. As a result of the leadership changes and accreditation visits, the *Jefferson Community College/Jefferson Technical College Memorandum of Agreement* is currently undergoing a thorough review. The colleges expect to submit a substantially revised MOA to the KCTCS President in the near future. The revised MOA will be based upon information gathered from employee forums, surveys, and unit reports. Dr. Calhoun-French noted that the two colleges would

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begin developing a prospectus for consolidation and single accreditation after Jefferson Community College addresses the recommendations received from its reaffirmation accreditation visit.

Chair Read complimented Dr. Calhoun-French for the positive news articles regarding her appointment as acting president and for the leadership she has provided the college and the System. Dr. Hanel noted that Dr. Calhoun-French stepped into a difficult position and has done an excellent job. Communication has improved, and she has involved faculty and staff. President McCall said that he was pleased with the leadership and stability provided by Dr. Calhoun-French.

***B. Owensboro Community and Technical College District***

President McCall noted that Owensboro Community College is the only community college that did not go through a SACS reaffirmation visit this year. He introduced Dr. Jacquelyn (Jackie) Addington, President of Owensboro Community College and CEO of the Owensboro Community and Technical College District. Ms. Laura Grimes, Acting Chief Administrative Officer of Owensboro Technical College, also participated in the presentation.

Dr. Addington noted that the *Owensboro Community College/Owensboro Technical College, Memorandum of Agreement* was approved September 16, 2000. Two key events impacting the colleges' consolidation progress were the November 2000 appointment of the District CEO and the September 2001 Council on Occupational Education Site Visit to Owensboro Technical College, which resulted in the college receiving three commendations and only two recommendations. The college also received a compliment from a Visiting Team member for its implementation of PeopleSoft.

The following strengths accompany the colleges' consolidation efforts were highlighted:

- Increased fall 2001 enrollment resulting from a joint enrollment management plan
- Combined marketing/PR efforts
- Increased (57 percent) the amount of customized training provided by the Center for Community and Economic Development
- Expanded *Discover College* options for secondary students transitioning to postsecondary education
- Developed a joint strategic plan
- Created new academic divisions promoting cooperation between the colleges and new program planning
- Developed and received approval of two new degree programs for Owensboro Technical College
- Combined child care programs
- Reassigned three child care staff members to Human Resources, library, and receptionist
- Shared functions and services for tutoring, library, bookstore, information technology, and professional development

The colleges also reported that other strengths are joint action teams and committees in fall 2001. Areas of improvement that were discussed include the continued consolidation efforts in the areas of business affairs and student services. Improvements to the action team process are needed to better support the strategic plan. Also, a single board of directors is needed.

Dr. Addington noted that the colleges intend to pursue single accreditation and consolidation through the KCTCS Board of Regents and the Southern Association of Colleges and Schools (SACS).

**C. *Hopkinsville Community and Technical College District***

President McCall introduced Dr. Bonnie Rogers, President of Hopkinsville Community College and CEO of the Hopkinsville Community and Technical College District. Dr. Rogers noted that the *Transfer of Functions, Services, and Programs (Including Personnel and Budget) at the Regional Technology Center from Madisonville Technical College to Hopkinsville Community College Resolution* was approved June 30, 2000; and she started to work July 3, 2000. A joint committee of administration, faculty, and staff immediately began working toward integrating the Regional Technology Center's programs and services. Consolidation efforts focused on becoming a comprehensive community and technical college as quickly as possible. As of July 1, 2001, Dr. David Burgos was selected to fill the Director's position on a permanent basis with a change in title from Interim Director to Director of Technical Education and Workforce Development. Faculty at the center and the college serve jointly and view themselves as faculty with specializations.

Addressing the transfer of the programs, services, and functions, the annual report states, "The greatest strength is the improved quality of services to students and to local business and community agencies. Students have the benefits of comprehensive student services, i.e., counseling and financial aid." Dr. Rogers noted that the college has articulation agreements with area vocational schools. Business and industry are using the facilities for training. Technical program faculty now have been assigned to the Math, Physical Sciences, and Related Technologies Division, and the number of technical program offerings increased. A welding facility is being constructed. Students who finished their programs before December 2000 received credentials from Madisonville Technical College, and those finishing after December 2000 receive credentials from Hopkinsville Community College. Enrollment in technical programs increased from 38 in fall 1999 to 183 in the fall 2000. Technical program enrollment also increased in the fall 2001.

Hopkinsville Community College hosted a reaffirmation visit February 12-15, 2001. The college received no recommendation regarding the transfer of the Regional Center or the technical programs. Dr. Rogers stated that Hopkinsville Community College is a comprehensive community and technical college with single accreditation.

General Cody of Fort Campbell gave the college permission to hold classes for the October term at the base.

Chair Read and President McCall thanked the college leadership for their reports.

## **PRESIDENT'S REPORT**

President McCall introduced Dr. Augusta Julian and Dr. Greg Adkins. Dr. Julian is President of Maysville Community College and CEO of the Maysville Community and Technical College District. Dr. Adkins is President of Ashland Community College and CEO of the Ashland Community and Technical College District. President McCall encouraged the colleges to bring forward consolidation and single accreditation proposals.

President McCall highlighted the following in his report:

- ***Fall 2001 Enrollment.*** The fall 2001 enrollment estimate of 60,031 full- and part-time students represents increases of 15 percent over fall 2000 and 31 percent over fall 1999. Each of the 16 community and technical college districts in KCTCS posted an estimated increase in enrollment from fall 2000 to fall 2001.
- ***President's Leadership Seminar – October 8-11, 2001.*** The second annual KCTCS President's Leadership Seminar is scheduled to take place at the Hyatt Regency Hotel, Lexington. The list of seminar presenters includes recognized educational leaders from across the nation and Kentucky. Leadership traits and styles, professional ethics, institutional values, and organizational development are among the seminar topics to be discussed.
- ***Northern Kentucky Community and Technical College Press Conference.*** On September 26, 2001, President McCall was joined by Governor Patton and community representatives for an announcement of the strategy for significantly expanding programs and services offered in the Northern Kentucky Community and Technical College District.
- ***Diversity Presentation – President's Leadership Team.*** At the August 21-22, 2001, PLT meeting, Mr. Bill Wilson, who is Deputy Executive Director for Education and Outreach for Kentucky Educational Television, Vice Chair of CPE's Committee on Equal Opportunity, and Chair of Kentucky State University's Board of Regents, discussed the importance of the role CPE's Committee for Equal Opportunity plays in

postsecondary education. He offered valuable insights and advice on ensuring that KCTCS colleges meet the expectations of the Kentucky Plan.

- ***President's Gala and Benefactors Awards Dinner.*** The 2001 President's Gala and Benefactors Awards Dinner will be held Saturday, November 3, 2001, at the Marriott's Griffin Gate Resort. Toyota Motor Manufacturing-Kentucky will be honored as the *KCTCS Foundation's Benefactor of the Year, 2001*. The University of Louisville, represented by President John Shumaker, will be honored as the *KCTCS System's Benefactor of the Year, 2001*.

The September 28, 2001, President's Report is attached.

## **CHAIR'S REPORT**

Chair Read reported that she attended her first KCTCS Foundation Board of Directors meeting as the Chair of the Board of Regents on August 28, 2001, which was the Foundation's annual meeting. She noted that Ms. Sandra T. Stinson, President of the Thomas Group, Madisonville, Kentucky, was elected to the Foundation Board for a three-year term. Dr. Rogers was appointed by President McCall as an ex-officio, voting member to serve a one-year term on the Foundation's Board as a representative of the college leadership. The Foundation Board also elected officers for 2001-02.

The Foundation Board approved the unqualified audit report prepared by Deloitte & Touche for the period covering August 1999 to June 30, 2001. For fiscal year 2001 the KCTCS Foundation, Inc. received cash and in-kind gifts totaling \$443,457, an increase of \$353,971 over the previous fiscal year. The next regularly scheduled meeting is Tuesday, December 4, 2001, at 2:00 p.m.

Chair Read called attention to a handout that provided an overview of the KCTCS System-Level, Statewide Major Gifts Campaign Feasibility Study presented to the KCTCS Foundation Board of Directors August 28, 2001. The Foundation's Board endorsed the immediate planning and preparation for a KCTCS System-Level, Statewide Major Gifts Campaign in accordance with the recommendations of The Clements Group. The feasibility study will be the topic of a future KCTCS Board of Regents workshop.

Chair Read reported that Dr. Jeff Hockaday, former Interim President of KCTCS, facilitated a Board of Regents retreat September 26-27, 2001. Dr. Hockaday discussed principles of good boardmanship and led discussions on emerging issues in postsecondary education.

**EXECUTIVE  
COMMITTEE  
REPORT**

Ms. Littrell presented the Executive Committee's report to the Board of Regents.

**REVISED  
MISSION/PURPOSE  
STATEMENT FOR  
MAYSVILLE  
COMMUNITY  
COLLEGE**

RECOMMENDATION: That the Board of Regents adopt a revised mission/purpose statement for Maysville Community College as presented on pages 78-79 of the agenda materials.

Ms. Littrell noted that it is a Board of Regents policy for each community college to have a mission statement that is consistent with statutory requirements, the Council on Postsecondary Education *2020 Vision*, and *KCTCS Mission*. The college's mission statement was reviewed as part of the college's accreditation reaffirmation visit by a SACS Reaffirmation Committee on April 16-19, 2001. The report of the Reaffirmation Committee recommends that the college's mission statement, originally approved by the KCTCS Board of Regents April 30, 1999, "... accurately describe the institution and its characteristics and address the components of the institution and its operation." To address this recommendation in compliance with KCTCS Board of Regents policy, a revised mission/purpose statement was presented to and approved by the Maysville Community College Board of Directors on September 11, 2001.

MOTION: On behalf of the Executive Committee, Ms. Littrell moved that the Board of Regents approve the recommendation. Ms. Fiorella seconded the motion.

VOTE: The motion passed unanimously.

**REVISED MISSION  
STATEMENT FOR  
SOUTHEAST  
COMMUNITY  
COLLEGE**

RECOMMENDATION: That the Board of Regents adopt a revised mission statement for Southeast Community College as presented on page 82 of the agenda materials.

Ms. Littrell noted that the rationale for this item addresses a SACS recommendation the college received from a SACS Reaffirmation Committee. The Reaffirmation Committee's report from its March 26-29, 2001, accreditation reaffirmation visit states, "The Committee recommends that SECC comprehensively describe its characteristics and address the components of the institution and its operation." In conformity with KCTCS Board policy, the college's mission statement originally was presented to the Board of Regents and approved on April 30, 1999. To address this recommendation in compliance with KCTCS Board of Regents policy, a revised mission statement was presented to and approved by the Southeast Community College Board of Directors on September 11, 2001.

**APPROVED**  
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MOTION: On behalf of the Executive Committee, Ms. Littrell moved that the Board of Regents approve the recommendation. Dr. Hanel seconded the motion.

VOTE: The motion passed unanimously.

**INFORMATION:  
2002 LEGISLATIVE  
SESSION AGENDA**

Ms. Littrell reported that this information item was discussed by President McCall and the Executive Committee. She noted that President McCall is working to develop the 2002 Legislative Agenda for the Board of Regents consideration at its November 30, 2001, meeting.

**ACADEMIC  
AFFAIRS AND  
CURRICULUM  
COMMITTEE  
REPORT**

Dr. Hanel presented the Academic Affairs and Curriculum Committee's report to the Board of Regents and distributed a chart that showed the number of programs approved since January 1998. The numbers included in the chart also include program options.

**RATIFICATION OF  
NEW CREDIT  
CERTIFICATE  
PROGRAMS**

RECOMMENDATION: That the Board of Regents ratify the approval of the new credit certificate programs listed on pages 104-105 of the agenda materials.

Dr. Hanel noted that the Board must approve all new associate and diploma programs and ratify new certificates. Some of the certificate programs listed are a result of "rolling over" an existing curriculum to a new integrated curriculum with multiple exit points. All certificate programs included on the list are applicable toward at least one degree program; additional resources are not required for their implementation. They meet all KCTCS program approval policies and procedures, the *KCTCS Policy on Collaborative Program Development*, the *KCTCS Policy on Inter-Branch Transfer of Credit*, and all applicable Council on Postsecondary Education policies and procedures.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Committee approve the recommendation. Dr. Wise seconded the motion.

VOTE: The motion passed unanimously.

**APPROVAL OF NEW  
PROGRAM**

**AAS In Office  
Systems Technology,  
Maysville Community  
College**

RECOMMENDATION: That the Board of Regents approve an Associate in Applied Science in Office Systems Technology – Administrative Option for Maysville Community College to be implemented in spring 2002.

Dr. Hanel noted that Dr. Julian was present and could answer questions about the program. A local needs survey of 19 employers projects an average of 60 job vacancies over a five-year period. The proposed AAS program is based



on approved KCTCS curriculum and consists of 61-63 credit hours. Additional resources will not be required to implement this AAS degree program. According to the *1997-2002 Kentucky Plan for Equal Opportunities in Postsecondary Education*, Maysville Community College is eligible for a quantitative waiver, which the Board of Regents approved at the April 27, 2001, Board meeting.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Committee approve the recommendation. Dr. Wise seconded the motion.

VOTE: The motion passed unanimously.

**UPDATE: ADULT  
EDUCATION  
COLLABORATIVE  
EFFORTS**

Dr. Hanel noted that the Committee had an excellent discussion on adult education collaborative efforts. Much work has occurred to ensure that KCTCS is fulfilling its responsibilities without duplicating services offered by other organizations and is working cooperatively and collaboratively with adult education organizations and groups. The Committee discussed *Draft Principles for Articulation with Adult Education*; the Workforce Alliance; and Fall 2001 Assessment and Placement Data. A series of joint regional meetings are scheduled in October 2001 to solicit input and encourage discussion among KCTCS developmental faculty and DAEL providers.

**FINANCE,  
ADMINISTRATION,  
AND TECHNOLOGY  
COMMITTEE  
REPORT**

Mr. Bean presented the Finance, Administration, and Technology Committee's Report to the Board.

**RATIFICATION OF  
PERSONNEL  
ACTIONS**

RECOMMENDATION: That the Board of Regents ratify the personnel actions listed on pages 131-143 of the agenda materials.

Mr. Bean noted that Dr. Candace Gosnell, KCTCS Vice President, reported that the open positions were advertised and followed equal opportunity guidelines for nondiscriminatory hiring practices.

MOTION: On behalf of the Finance, Administration, and Technology Committee, Mr. Bean moved that the Board of Regents ratify the personnel actions on pages 131-143 of the agenda materials with the exclusion of the action listed under the Owensboro Community and Technical College District, Owensboro Community College on page 139 of the agenda materials. Ms. Littrell seconded the motion.

VOTE: The motion passed unanimously.

***PROPOSAL FOR  
WORKFORCE  
DEVELOPMENT  
TRUST FUND  
INVESTMENT  
INCOME***

RECOMMENDATION: That the Board of Regents approve the proposal (see pages 146-147 of the agenda materials) to the Council on Postsecondary Education for use of the investment income on the Workforce Development Trust Fund.

Mr. Bean noted that the 1998 General Assembly appropriated \$6 million annually in 1998-2000 to the Postsecondary Workforce Development Trust Fund. In September 1999, CPE approved KCTCS' proposal for the use of the funds. Investment income earned in the Trust Fund from the time of the appropriation until it was allotted to KCTCS is now available to KCTCS based on CPE guidelines and totals \$460,528. The proposal requests that the investment income from the Postsecondary Education Workforce Development Trust Fund be given to KCTCS for use in the further development and implementation of its statewide administrative information software systems and to fund additional nonrecurring administrative information system expenditures. The investment income would help fund the costs of KCTCS being selected from over 80 higher education applicants for the PeopleSoft Early Success program for the implementation of PeopleSoft's Version 8 software.

MOTION: On behalf of the Finance, Administration, and Technology Committee, Mr. Bean moved that the Board of Regents approve the recommendation. Mr. Powell seconded the motion.

VOTE: The motion passed unanimously.

***OTHER UPDATES***

Mr. Bean noted that the Finance, Administration, and Technology Committee received an update from Mr. Ken Walker, KCTCS Vice President, related to the annual audit report that will be presented for the Board's consideration at its November 30, 2001, meeting. It is expected that the System will receive a clean audit report. The Committee also received a report regarding the economic downturn in the Commonwealth and the impact it may have on funding. Mr. Bean stated that the colleges have done a good job with initiating contingency funding. If enrollment exceeds projections, it could help offset budget cuts KCTCS may incur.

Mr. Bean further noted that Mr. Rick Chlopan, KCTCS Associate Vice President for Information Technology, updated the Committee on issues related to PeopleSoft improvements and registration. The new version of PeopleSoft, Version 8, will require additional training and will provide numerous benefits that the current PeopleSoft version lacks.

**APPROVED**  
**November 30, 2001**

***NEXT REGULAR  
MEETING***

The next meeting of the Committee is November 30, 2001, at the KCTCS System Office, Lexington, Kentucky.

***ADJOURNMENT***

MOTION: Mr. Powell moved that the Board adjourn. Ms. Littrell seconded the motion.

VOTE: The motion passed unanimously, and the meeting adjourned at 12 noon (ET).

11/30/01

Date Approved by the  
KCTCS Board of Regents

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Cynthia L. Read, Chair  
KCTCS Board of Regents

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Joseph B. Wise, III, Secretary  
KCTCS Board of Regents

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Michael B. McCall, Ed.D.  
KCTCS President

## KCTCS Board of Regents

### Meeting Guests – September 28, 2001

#### ***President's Cabinet***

Dr. Michael B. McCall, President  
Dr. Keith W. Bird  
Mr. Timothy R. Burcham  
Dr. Candace S. Gosnell  
Ms. Beverly H. Haverstock  
Ms. Beth R. Hilliard  
Dr. Anthony L. Newberry  
Mr. J. Kenneth Walker

#### ***System Office Staff***

Mr. Bryan Armstrong  
Mr. Rick Chlopan  
Ms. Billie Hardin  
Dr. Joan Lucas

#### ***Community & Technical College Districts***

##### Ashland

Dr. Greg Adkins

##### Big Sandy

Dr. George Edwards  
Ms. Mary Suazanne White  
Ms. Juanita Fannis  
Mr. Bobby McCool  
Ms. Beverly Martin  
Ms. Connie Sanders

##### Elizabethtown

Mr. Neil Ramer

##### Hopkinsville

Dr. Bonnie Rogers

##### Jefferson

Dr. Dianne Calhoun-French  
Dr. Marvin Copes

##### Kentucky River

Mrs. Donna Combs  
Mrs. Vickie Combs  
Mr. Ron Daley  
Mr. Michael J. Dixon  
Mr. Doug Fraley  
Ms. Jan Fuller  
Dr. G. Edward Hughes  
Mr. Steve Jones  
Mr. Ralph Kidd  
Mr. Fred Landrum  
Mrs. Julia Mitchell  
Dr. R. Kathy Smoot

##### Maysville

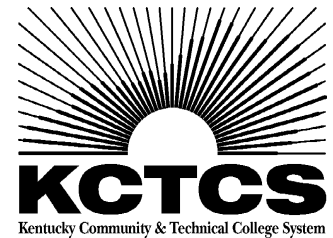
Dr. Augusa Julian

##### Owenton

Dr. Jacqueline Addington  
Ms. Laura Grimes

##### Southeast Community College

Dr. Bruce Ayers  
Ms. Susan Croushorn,  
Mr. Joel Eldridge  
Dr. Roger Noe  
Ms. Darlene Wilson



# President's Report

Board of Regents Meeting  
September 28, 2001

**Big Sandy Community and Technical College District**  
**Mayo Technical College, Hager Hill Campus**  
**Paintsville, Kentucky**

## **D.A.T.E.   *District ... Accountability ... Team ... Effectiveness***

### **Fall 2001 Enrollment**

Fall enrollment in the Kentucky Community and Technical College System is reaching a record level of more than 60,000 students signed up for credit courses. The fall 2001 enrollment estimate of 60,031 full- and part-time students represents increases of 15 percent over fall 2000, when 52,201 students enrolled; and 31 percent over fall 1999, when KCTCS enrollment was 45,988. Each of the 16 community and technical college districts in KCTCS posted an increase in enrollment from fall 2000 to fall 2001 (see attached for details of district enrollments).

The enrollment increase is attributed to a variety of factors. More options are available for students since the Board of Regents has approved approximately 300 new academic and technical programs. Additionally, each KCTCS district has in place an enrollment management plan to recruit and retain students. Enrollment in Internet-based or Internet-enhanced courses increased three-fold to more than 5,100 students from fall 2000 to fall 2001. The enhanced relationships with high schools and secondary technical schools are encouraging more high school students to take advantage of opportunities for advanced placement and dual credit courses. KCTCS is also offering college credit where appropriate to recipients of workforce and fire/rescue training.

### **Consolidation/Single Accreditation Update**

KCTCS colleges in the Madisonville Community and Technical College District were given approval to pursue single accreditation (SACS) and consolidation by the Board of Regents on June 29, 2001.

College(s) in the following community and technical districts have received Stage III (MOA) Board approvals: Owensboro, Jefferson, and Hopkinsville. Colleges in the following districts have completed Stage II (Public Information Forum): Southeast, Hazard and West Kentucky. Colleges in the following districts have completed Stage I (Endorsement): Somerset. Colleges in the following districts are in the preliminary stage: Ashland, Elizabethtown, Maysville, and Big Sandy. Additional single college districts are as follows: Bowling Green, Bluegrass, Henderson, and Northern Kentucky.

:



### **Accreditation Update**

Three college partnerships have submitted a *Prospectus* to SACS (Southern Association of Colleges and Schools) for the pursuit of single accreditation and consolidation for their institutions. Southeast Community College/Cumberland Valley Technical College hosted a SACS visiting team on September 5-7, 2001; Madisonville Community College/Madisonville Technical College will host a SACS visiting team on October 14-16, 2001. The colleges expect action at the December 2001 SACS meeting on their consolidation substantive change submissions. Hazard Community College/Hazard Technical College submitted a *Prospectus* to SACS on September 21, 2001, and anticipate a visit spring 2002.

Ashland Technical College hosted a Council on Occupational Education (COE) reaffirmation visit September 17-20, 2001. Three other technical colleges will host fall 2001 visits as follows: Owensboro Technical College (September 24-27, 2001), Rowan Technical College (October 8-12, 2001), and Somerset Technical College (October 21-25, 2001).

### **Joint Faculty Senate Meeting**

On August 13, 2001, the Community College Senate and the Technical College Senate opened the 2001-02 academic year with their second joint Senate meeting. During the opening general session, Chancellors Keith Bird and Tony Newberry presented an update on the R.S.V.P. process and a PowerPoint presentation entitled *KCTCS Faculty Senates*. The Chancellors gave the Senates the charge of developing a model for a unified KCTCS Senate and developing a timeline for such. Dr. Jack Hanel and Ms. Penny Logsdon, faculty representatives to the Board of Regents, and Mr. Bill Atkinson (for Mr. Jim Hunter) and Ms. Vicki Barclay, Community College Senate Co-Chair and Technical College Senate Chair, respectively, presented reports to the group. Dr. Michael B. McCall, KCTCS President, reviewed the PowerPoint presentation entitled *Structuring the Districts for D...A...T...E....*

Breakout sessions for respective Councils, Rules, and Program Development Committees followed in the afternoon.

### **Council on Postsecondary Education Meeting Update**

CPE has conducted two meetings since the KCTCS June meeting. CPE initiated discussions of the **2002-04 Biennial Budget Development Process** at its July 30, 2001, meeting. Budget development will be on the CPE agenda at its fall meetings (September and October's special meeting). Final action will be taken on the 2002-04 Biennial Budget Request at the November meeting. Additionally, CPE approved the following agenda items of interest to KCTCS:

- **Initial Program Productivity Reports for KCTCS** – KCTCS completed the first phase of the review of degree programs that produce few graduates and submitted the report to CPE. Of the 29 low productivity programs reviewed, KCTCS plans to close five programs, alter 18, retain five, and complete the review of one program next year. Technical colleges were excluded from the review because none have had degree programs in operation for more than four years.
- **Qualitative Waiver for Northern Kentucky Technical College** – As recommended by the Committee on Equal Opportunity at its June 25, 2001, meeting, CPE approved this request, noting that NKTC presented a compelling case and that the college has taken action resulting in significant improvements on three of four plan commitments (enrollment, employment of faculty, and employment of professional non-faculty).

At the September 16, 2001, CPE meeting, the 2002-04 Budget Development discussions continued with a focus on the funding objective for the base budget component of the operating budget. For the 2000-02 budget, CPE developed a benchmark funding model that compared funding at Kentucky institutions to public funds of similar non-Kentucky institutions using the 55<sup>th</sup> percentile

to determine the funding objective. After a review of other options for measuring the benchmark median for base budgets, CPE adopted the staff recommendation to use the average of the 50<sup>th</sup>, 55<sup>th</sup> and 60<sup>th</sup> percentiles as the funding objective for the 2002-04 operating budget recommendation.

Other actions taken at the September 16, 2001, meeting of interest to KCTCS include the approval of the 2002-06 public institution goals for enrollment, transfers, retention and graduation. KCTCS' goals for 2006 are as follows:

- Enrollment is to reach over 78,000 by 2006 (currently 52,201 for 2000).
- Transfers to four year institutions to reach 2,692 – 33.8 percent increase (currently 2,213 for 2000).
- One year retention rates of first-time freshmen (three year average) to reach 58.5 percent (currently - 53.5 percent for 2000).

#### **CPE's Alumni Satisfaction Survey Results**

In June 2001, Wilkerson and Associates completed a satisfaction survey of more than 4,000 undergraduate alumni on behalf of the Council on Postsecondary Education. KCTCS had approximately 2,000 of these responses. On August 10, CPE staff reached a preliminary agreement to use results from selected indicators to establish baseline data and set goals for undergraduate alumni satisfaction and civic engagement. A draft of the report was shared with the chief academic officers on September 17. A final report will be published in the next few weeks.

The results for KCTCS were *outstanding*. For example:

- In response to the question "Would you definitely recommend the college to someone pursuing a degree," KCTCS scored 69 percent, ranking #1, ahead of any public four-year institution.
- In response to a series of questions about instruction and faculty, KCTCS scored #1, with 86 percent of the respondents "completely satisfied" or "somewhat satisfied."
- In response to questions about academic and student support services, KCTCS again scored #1, with 74 percent respondents "completely satisfied" or "somewhat satisfied."
- In response to questions about "preparation for work," KCTCS scored #2, with 74 percent positive responses compared to 75 percent for Murray State University.

#### **President's Leadership Seminar – October 8-11, 2001**

The second annual KCTCS President's Leadership Seminar is scheduled to take place at the Hyatt Regency Hotel, Lexington. The list of seminar presenters includes recognized educational leaders from across the nation and Kentucky. Leadership traits and styles, professional ethics, institutional values, and organizational development are among the seminar topics to be covered.

#### **NCSDECC – Dr. McCall Elected Secretary/Treasurer**

At the summer meeting of the National Council of State Directors of Community Colleges (NCSDECC), its executive committee nominated Dr. McCall to serve as the Secretary/Treasurer for FY 2001-2002.

#### **Community and Economic Development Update**

- **Workforce Alliance** – In mid September, information and instructions on the availability of Economic Development and Workforce Training Matching Program Funds (Workforce Alliance Resources) were distributed to all the colleges. Approximately \$1.8 million are available to help meet the Department of Adult Education and Literacy's goals of 24,000 students served in adult basic education in the workplace.

- **KY WINS** – The Madisonville district along with local economic development agencies has recently established a KY WINS position for a total of 10 KY WINS positions throughout the state. Big Sandy, Bluegrass, Bowling Green, Henderson, Kentucky River, Madisonville, Northern Kentucky, Owensboro, Southeast and West Kentucky make up the ten districts represented. KY WINS has 19 active projects funded for \$3,890,572 and eight applications in process for \$3,252,334. The active projects involve 12,600 participants and will result in over 3,100 new jobs. Three separate KY WINS projects have been approved that involve multiple companies. These companies have identified common training needs and developed a network to combine their resources to request KY WINS services.
- **WorkKeys KCTCS Program Profiles** – The Program Profiling project is underway and each community and technical college district has identified a liaison to serve as the point of contact for the project. This group met on September 20, to finalize the timeline for profiling and completing assessments. Each district will be responsible for conducting a minimum of 10 profiles in Phase I of the project. Student assessments will begin in January 2003 and continue through May 2003.
- **ACT Centers** -ACT has approved the plans of action for Bowling Green Technical College and Central Kentucky Technical College that will allow them to begin delivering services through their ACT Centers. KCTCS is expanding the ACT Centers by establishing corporate training centers and developing linkages with the Kentucky Virtual University.

### **Project Unity Update**

KCTCS has had a successful fall registration from both technical and enrollment perspectives. The KCTCS Student System not only operated flawlessly, but several enhancements were added to aid students in the process, the most notable being the ability of faculty and student advisors to advise and register students from their offices. A system-wide registration plan was implemented. District and college student service staffs along with their enrollment management teams worked to coordinate best-practice registration procedures across KCTCS for seamless student service. A majority of the colleges are now doing continuous operations in admissions, financial aid consulting, advising, registration, and payment procedures. Approximately 500 college faculty now have access to the new advising and registration function; many more faculty are participating in registration procedures than ever before.

Also implemented were an e-mail-based student notification and grade reporting initiatives in which new class schedules are e-mailed to students as soon as registration changes are entered into the Student System and grades e-mailed to students as soon as faculty members enter them. A concerted effort is now being made to collect e-mail addresses for all students.

Financial Aid system implementation is proceeding successfully. All colleges are processing aid applications in the new system, and aid has been awarded and distributed to students for the fall term. The new system is fully integrated with the rest of the KCTCS Student System and is providing many automatic features for student service.

The new reporting process, the Operational Data Store (ODS), is now in full use by the system office and all colleges. All reports previously taken directly from the live database have been converted to run under ODS. It is also the means by which student grade reports and class schedule changes are sent to students; and, in the near future, teaching schedule changes and class rosters will be sent to faculty.

In a development that bodes well for the future of the KCTCS administrative systems, KCTCS was selected from among 80 higher education applicants to be part of the PeopleSoft Early Success program for the implementation of their latest software. PeopleSoft version 8 software is



**November 30, 2001**

completely Web based; that is, applications are accessed through an Internet browser, thus allowing students and employees much greater access to data and processes within the system. Among other features, version 8 will make it possible for KCTCS to offer direct Web-based registration for students starting in March 2002.

**District Leadership Update**

**Northern Kentucky Community and Technical College District's** presidential search process is progressing with the local advisory committee meeting to review the applicants to determine the semi-finalists. Criteria for candidates are being developed in order to begin the search processes for **Jefferson and West Kentucky Community and Technical College Districts**. A local advisory committee will be formed to assist in review and recommendation of the candidates in those districts.

**Groundbreaking/Dedication Ceremonies**

- **Somerset Community and Technical College's Academic and Technical Education Complex and Student Center Complex** – The groundbreaking ceremony for both of these buildings was held in Somerset on August 15, 2001. Dr. McCall joined Governor Paul E. Patton; Congressman Harold Rogers; Dr. Jo Marshall, President of Somerset Community College/CEO of the Somerset Community and Technical College District; Dr. Carol Ann VanHook, Chief Administrative Officer of Somerset Technical College; the district's local board members; and numerous community leaders, legislators, faculty, staff, and students for the ceremony. The Academic and Technical Education Complex will offer both academic and technical programs. In addition to labs and classrooms, the 54,000 square foot building will also house teleconference facilities and related offices. The Student Center Complex is a 53,000 square foot building that will house admissions, counseling, financial aid, two student lounges, grill/cafeteria, bookstore, fitness center, and student organizations, as well as academic and technical programs. Both buildings are scheduled for completion in fall 2002.
- **Madisonville Community and Technical College's Muhlenberg County Campus** - The dedication ceremony for the \$4.1 million branch campus was held Friday, August 31, 2001. The Everly Brothers were among those honored at the ceremony. The campus consists of a 21,000 square foot building with six classrooms and a 24-station computer lab. The majority of the funding (over \$3 million) for this project was donated by the community over a six-year period with \$700,000 provided by state appropriations. The campus opened this fall with over 400 students enrolled.
- **Madisonville Community and Technical College's Joe C. Davis Science and Technology Building** – The first construction project completed under KCTCS was dedicated on September 18, 2001. The \$5.75 million, 32,000 square foot facility was dedicated to Joe C. Davis, whose foundation gave the college \$1 million in 1995 to initiate the project. The building houses classrooms and laboratories for instruction in biology, anatomy, physiology, physics, chemistry, and engineering technology. The building also includes a classroom for video instruction allowing students at a satellite campus in Central City to participate in classes taught at Madisonville.
- **Northern Kentucky Community and Technical College Press Conference** - On September 26, 2001, Dr. McCall was joined by Governor Patton and community representatives for an announcement of the strategy for significantly expanding programs and services offered in the Northern Kentucky Community and Technical College District. See the attached press release for details.

**Diversity Presentation – President's Leadership Team**

At the August 21-22, 2001, PLT meeting, Mr. Bill Wilson, Deputy Executive Director for Education and Outreach, Kentucky Educational Television; Vice Chair of CPE's Committee on

Equal Opportunity; and Chair of Kentucky State University's Board of Regents discussed the importance of the role CPE's Committee for Equal Opportunity plays in postsecondary education. He offered valuable insights and advice on ensuring that KCTCS' colleges meet the expectations of the Kentucky Plan.

**Organizational Structure Updates**

KCTCS Administrative Policy 1.5, Section 1.5.5.1, states:

*The divisional structure of each community college shall be developed by the college, approved by the president of the KCTCS, and reported to the Board of Regents.*

In accordance with this policy, Dr. McCall formally approved the renaming of the academic divisions at Maysville Community College, effective fall 2001, as follows:

<b>From-</b>	<b>To-</b>
Science Division and Related Technologies	Math, Science and Related Technologies
Business Division and Related Technologies	Business and Related Technologies
Humanities Division and Related Technologies	Arts, Humanities, Social Sciences and Related Technologies

During the April 16-19, 2001, reaffirmation visit, the Southern Association of Colleges and Schools (SACS) visiting team found that the "Division of Arts and Humanities includes social and behavioral sciences courses and the Division of Science and Related Technology includes the discipline of Mathematics." The visiting team, therefore, made the following recommendation:

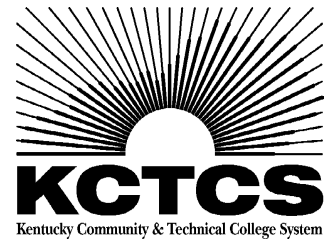
The Committee recommends that division titles representing courses, disciplines, and programs of the college be accurate, descriptive and appropriate.

The faculty of Maysville Community College endorsed the renaming of the divisions August 10, 2001.

**President's Gala and Benefactors Awards Dinner**

The 2001 President's Gala and Benefactors Awards Dinner will be held on Saturday, November 3, 2001, at the Marriott's Griffin Gate Resort. Cisco Systems, Inc. of San Jose, California, has agreed to serve as the primary underwriter of the Gala Awards Dinner. An anonymous donor has agreed to underwrite the Pre-Gala Reception. Additional supporters include: American Electric Power, Ashland Inc., Associated Industries of Kentucky, Cambridge Technology Partners, The Clements Group, Fifth Third Bank, Community Trust Bancorp, Deters Benzinger & La Velle, Greenebaum Doll & McDonald, Kentucky American Water Company, Kentucky Chamber of Commerce, Hammond Design, Kentucky Utilities, Tapke Hartman Asset Management, Trapp Communications, and UPS Aviation Services, Inc.

Toyota Motor Manufacturing-Kentucky will be honored as the KCTCS Foundation's Benefactor of the Year, 2001. The University of Louisville, represented by President John Shumaker, will be honored as the KCTCS System's Benefactor of the Year, 2001.



**NEWS RELEASE – for immediate release**

Contact: Bryan Armstrong (859) 246-3146, ext. 1208

**Fall enrollment in KCTCS colleges sets record, tops 60,000**

LEXINGTON, Ky. (Sept. 14, 2001) – Fall enrollment in the Kentucky Community and Technical College System (KCTCS) is reaching a record level of more than 60,000 students signed up for credit courses.

The fall 2001 enrollment estimate of 60,031 full- and part-time students represents increases of 15 percent over fall 2000, when 52,201 students enrolled; and 31 percent over fall 1999, when KCTCS enrollment was 45,988.

“These strong numbers all over the state demonstrate that our colleges are fulfilling their mission of serving as Kentuckians’ primary gateway to quality postsecondary education,” said Michael B. McCall, KCTCS president.

Each of the 16 districts in KCTCS posted an increase in enrollment from fall 2000 to fall 2001. McCall attributed the systemwide increase to a variety of factors, including:

■ **Expanded options for students.** Since January 1998, the KCTCS Board of Regents has approved nearly 300 new academic and technical programs.

“The enrollment records that we continue to set show that KCTCS truly is changing the lives of students,” McCall said.

■ **Enrollment management plans.** Each KCTCS district has in place a plan to recruit and retain students. “The time and resources our colleges have invested are paying dividends,” McCall said.

■ **Increased popularity of distance learning.** Enrollment in Internet-based or Internet-enhanced courses increased three-fold – to more than 5,100 students – from fall 2000 to fall 2001.

■ **Enhanced relationships with high schools and secondary technical schools.** Opportunities for advanced placement and dual credit are encouraging more high school students to take college courses.

■ **College courses for workforce training.** KCTCS is offering college credit where appropriate to recipients of workforce and fire/rescue training. Incumbent employees of companies and emergency workers who come to KCTCS for training can get a head start on a college degree.

Enrollment estimates for fall 2001 include figures for some course sections that will open in the coming weeks. The attached district-by-district chart compares final enrollment figures from fall 2000 with fall 2001 estimated numbers.



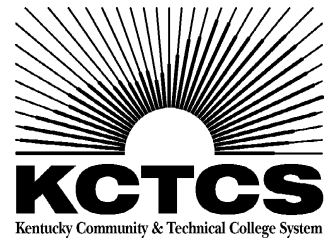
KCTCS includes 28 colleges with 50 campuses that operate in 16 seamless districts. KCTCS colleges change lives by providing accessible and affordable education and training through academic and technical associate degrees; diploma and certificate programs in occupational fields; pre-baccalaureate education; adult, continuing and developmental education; customized training for business and industry; and distance learning. For more information, visit [www.kctcs.net](http://www.kctcs.net).

2624 Research Park Drive ♦ P.O. Box 14092 ♦ Lexington, KY 40512-4092 ♦ 859/246-3132 ♦ Fax: 859/246-3118



**APPROVED**  
**November 30, 2001**

<b>KCTCS District</b>	<b>Fall 2000 Enrollment</b>	<b>Fall 2001</b>	<b>% Increase</b>
<b>Ashland</b>	<b>2,904</b>	<b>3,422</b>	<b>18%</b>
Ashland Community College	2,252	2,619	
Ashland Technical College	652	806	
<b>Big Sandy District</b>	<b>3,266</b>	<b>3,589</b>	<b>10%</b>
Mayo TC	1,053	1,301	
Prestonsburg CC	2,213	2,288	
<b>Bluegrass</b>	<b>1,754</b>	<b>2,330</b>	<b>33%</b>
Central Kentucky TC	1,754	2,330	
<b>Bowling Green</b>	<b>1,416</b>	<b>2,168</b>	<b>53%</b>
Bowling Green TC	1,416	2,168	
<b>Elizabethtown</b>	<b>4,116</b>	<b>4,635</b>	<b>13%</b>
Elizabethtown CC	3,513	3,579	
Elizabethtown TC	603	1,056	
<b>Henderson</b>	<b>1,252</b>	<b>1,388</b>	<b>11%</b>
Henderson CC	1,252	1,388	
<b>Hopkinsville</b>	<b>3,186</b>	<b>3,440</b>	<b>8%</b>
Hopkinsville CC	3,186	3,440	
<b>Jefferson</b>	<b>11,077</b>	<b>11,334</b>	<b>2%</b>
Jefferson CC	9,539	8,961	
Jefferson TC	1,538	2,373	
<b>Kentucky River</b>	<b>2,945</b>	<b>3,442</b>	<b>17%</b>
Hazard CC	2,366	2,429	
Hazard TC	579	1,014	
<b>Madisonville</b>	<b>2,471</b>	<b>3,148</b>	<b>27%</b>
Madisonville CC	1,915	2,206	
Madisonville TC	556	942	
<b>Maysville</b>	<b>1,873</b>	<b>2,064</b>	<b>10%</b>
Maysville CC	1,241	1,341	
Rowan TC	632	723	
<b>Northern Kentucky</b>	<b>1,106</b>	<b>1,714</b>	<b>55%</b>
Northern Kentucky TC	1,106	1,714	
<b>Owensboro</b>	<b>3,644</b>	<b>4,545</b>	<b>25%</b>
Owensboro CC	2,622	2,884	
Owensboro TC	1,022	1,661	
<b>Somerset</b>	<b>3,460</b>	<b>4,302</b>	<b>24%</b>
Laurel TC	404	595	
Somerset CC	2,387	2,796	
Somerset TC	669	911	
<b>Southeast</b>	<b>3,045</b>	<b>3,267</b>	<b>7%</b>
Cumberland Valley TC	516	821	
Southeast CC	2,529	2,446	
<b>West Kentucky</b>	<b>4,686</b>	<b>5,243</b>	<b>12%</b>
Paducah CC	3,089	3,340	
West Kentucky TC	1,597	1,903	
<b>KCTCS statewide</b>	<b>52,201</b>	<b>60,031</b>	<b>15%</b>



**NEWS RELEASE – for immediate release**

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**KCTCS announces strategy to enhance programs in Northern KY**

EDGEWOOD, Ky. (Sept. 26, 2001) – Michael B. McCall, president of the Kentucky Community and Technical College System, today outlined a strategy for significantly expanding the programs and services that KCTCS will offer in the growing region of Northern Kentucky.

Central to the plan is the recent acquisition of prime real estate – adjacent to Interstate 75/71 south of Florence – on which KCTCS will build the main campus of a comprehensive community and technical college.

KCTCS currently serves the region through Northern Kentucky Technical College (NKTC), which has campuses in Park Hills, Edgewood and Highland Heights. The system's strategy over the next 10-15 years includes an increased presence in the urban river communities, and new course offerings in suburban and rural counties where populations are booming.

The initial phase of the project will be funded by a \$10 million appropriation approved by the 2000 Kentucky General Assembly. KCTCS will seek an additional \$20.7 million during the 2002 session of the legislature.

"This is our long-range vision for Northern Kentucky, which is one of the major engines that drive the economy of the Commonwealth," McCall said during a news conference at the Edgewood campus of NKTC.

"KCTCS is poised to enhance the services we provide to the region in a significant way. In the years to come, we expect to increase our enrollment in Northern Kentucky several times over."

In an announcement attended by Governor Paul E. Patton, McCall outlined the KCTCS vision to establish a distributed education system in Northern Kentucky:

■ The system has purchased 41.27 acres in the northeast quadrant of the Mt. Zion Road interchange off I-75/71. The land cost \$3.3 million; \$5 million is budgeted for construction of the first building.

"This will be the central location of our new, comprehensive community and technical college," McCall said. "It will be a visible representation of the KCTCS commitment to serve students and employers in Northern Kentucky."

Such a location was endorsed in a 1999 study conducted by NCHEMS Management Services Inc. of Boulder, Colo.

The first phase of the project will focus on development of industrial and manufacturing technology programs. The building will comprise approximately 30,000 square feet.

"Our ultimate goal will be to serve 5,000 students in four or five buildings," McCall said.

■ KCTCS is seeking to lease 5,000 square feet of space in Covington to serve students in the urban core of Northern Kentucky. As with current offerings, the expanded programs will be coordinated with the Urban Learning Center, public schools, civic organizations, Northern Kentucky University and Thomas More College.

**(MORE)**



“This will give us a permanent presence in Covington,” McCall said. “We will offer college courses in addition to developmental classes.”

■ The long-range plan calls for expanding allied health and human services programs at the NKTC Edgewood campus, which is across Thomas More Parkway from St. Elizabeth Medical Center South. KCTCS is seeking additional land in the area. “This is a critical component of our plan,” McCall said.

■ In Grant County, KCTCS is working with NKU and the Grant County Postsecondary Education Advisory Group to expand offerings.

■ In Pendleton County, KCTCS and other education partners are seeking to develop a full-fledged education program, probably in Falmouth.

The first phase of the KCTCS strategy in Northern Kentucky will focus on enhancement of technical programs. Also, KCTCS facilities will offer developmental education programs, McCall said. University-transfer programs will be developed in cooperation with Northern Kentucky University.

Industry training will be expanded, perhaps at the airport and in conjunction with hospitals.

Governor Patton praised the KCTCS plan for serving Northern Kentucky. KCTCS was created by the Kentucky Postsecondary Education Improvement Act of 1997, which Patton proposed.

“The Kentucky Community and Technical College System has been an unqualified success,” Patton said. “The KCTCS strategy dovetails perfectly with our long-range plan to promote a seamless education system across the Commonwealth.”

At the news conference, McCall gave an update on the search for the founding president of the comprehensive community and technical college.

“We have an excellent pool of candidates,” he said. “I am confident that we will identify a top-flight president for our new college, which will be a prototype for two-year colleges in the Commonwealth.”

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KCTCS includes 28 colleges with 50 campuses that operate in 16 seamless districts. KCTCS colleges change lives by providing accessible and affordable education and training through academic and technical associate degrees; diploma and certificate programs in occupational fields; pre-baccalaureate education; adult, continuing and developmental education; customized training for business and industry; and distance learning. For more information, visit [www.kctcs.net](http://www.kctcs.net).

NKTC, founded in 1941, offers an assortment of certificate, diploma and associate degree options. Campuses are located in Park Hills, Highland Heights and Edgewood. For more information, visit [www.cinternet.net/~nktech1](http://www.cinternet.net/~nktech1)

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